



# CAREER SUCCESS

Our counselors provide all services  
**free of charge!**

For more information, please contact the Migrant Resource Centre in Baghdad

**Migrant Resource Centre (MRC)**

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## Take the lead

Today's professional requirements are very sophisticated and require daring and sometimes risk. Employers are looking for individuals who can put forward new ideas and initiatives, start new projects, offer new solutions and create new business opportunities.

## Be ready to learn

To excel in your career, you need to be willing to learn how to be a leader and accept constructive criticism and feedback. No matter what university you graduate from or what degrees you have, a career will be very different from college. Be prepared to get hundreds of questions about what you do. It can take days or weeks to get the hang of your duties in your

## Communicate well

Communication is key to employee and organisation success. If your boss asks you to make a report, you haven't provided everything they want. The idea is to proactively communicate and let them know when the task is done, and move on to what to do next.

## Determine the goals that should be achieved

Remember, you don't get paid for "working hard" or "keeping busy." What matters to the business owner is how you contribute to the company's short- and long-term goals? Therefore, keep in mind that you are being paid for achieving clearly defined career goals that significantly impact the company's performance and overall vision. This goal-oriented mindset will help you achieve career success, no matter where you are on the corporate ladder.

## Gain confidence

This is one of the most important tips you need to ensure success when starting a new job. Think of it this way: The faster you earn your boss's trust, the less you have to worry about. If your boss finds you trustworthy, he'll delegate tasks to you. Make sure you meet your deadlines. Especially at the beginning of your relationship with your boss, to fulfill every commitment you make, no matter how difficult.

## Evaluate yourself

One of the best ways to achieve career success is to keep assessing your own performance. Don't wait for your annual appraisal - do it yourself. The best way to do this is to set measurable goals and set a timeline for achieving them. Start by setting short-term goals when you're new to a job. Develop a detailed plan to achieve these goals. Divide the tasks into weekly or even daily tasks and at the end of the week write down a small form to assess where you are going and whether you need to change your strategy. You can even show your performance report to your manager to show how you're doing. This will show that you understand the importance of self-evaluation and continuous improvement.

## Anticipating needs and requirements

To succeed in your new job and achieve career success, you need to be well aware of what your manager and team need. Stay one step ahead of your boss by asking yourself, "If I were my boss, what would I want to do next?" By making sure things are done efficiently in a timely manner, and taking the initiative to do them yourself, you will project a positive attitude to upper management.

## Show your abilities and capabilities

The value of action is much greater than the value of words. Use this as a guideline in your dealings at the office. Instead of bragging about all the things you can do, you should show management what you are capable of.

## Create solutions

Everyone can turn their problems over to their manager. Be the owner of the solution, not the creator of the problem. Great employees are problem solvers. If you do not have the authority to make the final judgment on an issue related to your business or department, be sure to offer solutions to your boss and try to help as much as you can, wholeheartedly.

## Be empathetic

Being a good employee requires empathy and understanding that your manager and colleagues are doing the best they can. Blaming and getting angry won't do anyone any good, and neither